

4-7 March 2011

Chennai Trade Centre, Chennai, India

Website : www.Lii2011.in

Organised by

indian society of lighting engineers

Chennai Centre

D-10, Ambattur Industrial Estate, Chennai - 600058, India

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EXHIBITION SPACE BOOKING FORM

A. EXHIBITOR DETAILS

Name of Company / Organisation : _____

Name of Chief Executive : _____

Corporate Address : _____

Phone : _____ E-mail : _____

Fax : _____ Website : _____

Address for Correspondence : _____

Phone : _____ E-mail : _____

Fax : _____ Website : _____

B. EXHIBIT DETAILS

The products or business line of the company which will be on display at the exhibition

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

C. SPACE REQUIRED

i. Space required in Lii 2011 Bare Space _____ sqm Shell Scheme _____ sqm

D. PARTICIPATION CHARGES PAYABLE

i. Bare space _____ sqm @ Rs. 8000/sqm (minimum 36 sqm) ----- Rs. _____

ii. Shell scheme _____ sqm @ Rs. 8500/sqm (minimum 9 sqm) ----- Rs. _____

iii. Early bird discount

a) 10% for bookings made before 25-10-2010 with 50% advance participation charges ----- Rs. _____

b) Discount for Micro, Medium & Small scale units(India) - 10% (with valid MSME certificate)-- Rs. _____

iv. Bulk discount

1) 36 Sqm to 71 Sqm - 10% with 50% advance participation charges before 31-08-2010----- Rs. _____

2) 72 Sqm and above - 15% with 50% advance participation charges before 31-08-2010----- Rs. _____

Total discount ----- Rs. _____

Service tax @ 10.3% (likely to be revised) ----- Rs. _____

Amount payable : ----- Rs. _____

E. Advance - 20% Payable with application ----- Rs. _____

i. Balance 30% Payable before 31 January 2010

ii. Balance 50% Payable before 30 November 2010

We have read the rules and regulations printed overleaf and we agree to abide by them. We enclose a demand draft / bankers cheque no. _____, dated _____ drawn on _____ payable in Chennai in favour of **Indian Society of Lighting Engineers - A/c Lii 2011** towards participation charges and other charges / remitted by bank transfer to :

Indian Society of Lighting Engineers - LII A/c - Banker : Citibank. Swift Code : CITI INBX. A/c No. 0275988448

Name of Representative : _____ Signature : _____

Designation : _____ Date : _____

BOOKING CONFIRMATION ONLY AGAINST ADVANCE

Rules and Regulations for Participation in Lii 2011

- 1. Participation :** Application for participation is to be made in the prescribed form. Approval of participation and exhibits will be at the sole discretion of the Organisers.
- 2. Participation charges : For Indian participants** Bare Space (min 36 sqm) Rs. 8,000 per sqm
Shell Scheme (min 9 sqm) Rs. 8,500 per sqm
Shell Scheme will include three side partitions, fascia, floor covering, three spotlights, one power point, one table, two chairs and one waste paper basket. Additional display aids and furniture can be obtained on payment.
- 3. Timing of the Fair :** 10:00 am to 07:30 pm
- 4. Electricity Consumption Charges :** Power consumption charges for the full exhibition period are Rs. 2500 per KW for per connection payable in advance before 30 November 2010.
- 5. Water Charges :** Water connection and consumption charges per tap will be Rs. 6000 for the exhibition period. Request for water connection is to be made at least 2 months in advance after which double charge would be levied.
Note : Electricity, Water consumption charges will be subject to revision, if any, by the government utilities.
- 6.** Compressed air can be provided on payment and on advance information.
- 7. Payment :** 20% of Full participation charges payable along with the application by DD/ Bankers Cheque in favour of **Indian Society of Lighting Engineers - A/c Lii 2011** payable in **Chennai**. 30% before 31 January 2010 and Balance 50% payable before 30 November 2010. For getting early bird discount and bulk discount 50% of participation charges should be paid before 31-08-2010.
- 8. Allocation of Space :** Space allocation will be done by the Organisers on first-come-first-served basis only on receipt of complete application along with requisite payments. Space will be allotted only to participants and no sub-letting will be allowed. The decision of the Organisers will be final.
- 9. Possession of Space :** Possession of Space will be given only on receipt of full payment including participation charges, electricity, water charges and additional requirements. Possession will be given 2 days before the opening of the fair for bare space and 1 day before opening of the fair for Shell Scheme. Display will have to be completed 12 hours before opening of the fair.
- 10. Construction of Stand :** All bare space participants should give the booth design and construction plan to the fair secretariat for approval before 30 Nov 2010. The interior design of the stand will have to be within the architectural controls specified by the Organisers. Interior design will have to be approved by the Architect of the Organisers before actual construction is started. Work regarding construction of stands will be permitted only within the area allotted. Passages inside the halls will not be allowed to be used for this purpose. Participants will be responsible for removal of empties and waste material at least 12 hours before the opening of the fair. Cleanliness and maintenance of stands will be the responsibility of participants. No items of food will be allowed to be taken inside the stands. Construction of booths by bare space allottees can be started only after approval of booth design by the organisers.
- 11. Operation of stands :** No stand will be left unattended during the fair. Staff of participants must be present at least half an hour before the opening and half an hour after the close of the fair. No activity, in the opinion of the organisers amounting to nuisance, annoyance will be caused by the participants. The Organisers shall have the right to take remedial action in such cases. Exhibits must not obstruct passages. Fire extinguishers, cable terminals for telephone connections, outlets for electricity and water must not be obstructed.
- 12. Vacation of Space :** Space will have to be vacated immediately after the close of the fair failing which participants will be required to pay penalty as prescribed by TNTPO and the organisers will have the right to remove the exhibits/material etc. of participants at the cost and risk of participants. Storage of exhibits in the open area will not be permitted after the close of the fair and a penal rent of Rs. 1000 per sqm per day will be charged if kept.
- 13. Storage of Empty Cases :** Empty cases will not be allowed to be kept anywhere in Chennai Trade Centre (CTC). These will have to be removed at least 12 hours before opening of the fair.
- 14. Security :** The Organisers will make general security arrangements. However, participants will be responsible for the security of their exhibits and stall. They will make security arrangements of their stalls through Security Agencies approved by the Organisers.
- 15.** Participants should ensure that all electrical wirings, fittings, appliances, etc in the stalls are as per applicable safety standards. Public safety is of paramount importance and no live wire, exposed fire should be left unattended in the booths.
- 16. Fire Prevention :** Participants will keep and maintain fire fighting equipment in their stalls as per safety regulations. Arrangements of fire extinguishers in stalls is the responsibility of the individual participant.
- 17. Insurance :** Participants will insure their exhibits, display material against loss, damage, theft, fire or any cause whatsoever. They will also obtain 3rd party insurance cover for construction period, fair period and dismantling period.
- 18. Service Agencies :** Work of cargo handling, construction of shell stand, furniture hiring and catering can be availed by the participants only from the Contractors appointed by the Organisers. Exhibitors with bare space can appoint their own Contractors for stall construction.
- 19. Damages to the halls :** Exhibitors will be required to make good all damages or make payment for damages in the halls, if any.
- 20. Entry/Exit :** Entry into CTC will be on the basis of exhibitor passes issued by the Organisers. Each exhibitor will be entitled to 3 passes for a minimum of 9 sqm space and 2 passes for every additional 9 sqm. Exit passes will be necessary for exhibits/materials to be taken out of CTC.
- 21.** Cancellation of Space booked is not allowed and no request for refund will be entertained.
- 22.** Disputes, if any, shall be within the jurisdiction of the court in Chennai.
- 23. Force Majeure :** If the Exhibition is abandoned, cancelled or suspended by reason of war, fire, national emergency, non-availability of exhibition premises or any other cause not within the control of the Organisers, the Organisers may, at their own discretion, refund the participation charges paid by the exhibitor after adjusting the expenses incurred, but the Organisers shall be under no obligation to refund any charges and shall be under no liability for any claims or losses.